

CYNGOR CYMUNED - BRYNEGLWYS - COMMUNITY COUNCIL

MINUTES

of the

Community Council Meeting held on 3rd July, 2017

at

The Old School, 7:30pm

Agenda Item	Subject	Action
1.0	<p>Present:</p> <p>Community Councillors: Siân E. Thomas (Chairperson); Andrea Choudhury; Paul J.E. Anyon; Richard Davies; Sharon M. Baines; Anita Bailey; David M. Davies.</p> <p>Pat L. Downes (Parish Resident)</p> <p>Diane B. Pybus (Parish Resident)</p> <p>Roy S. Sinclair (Parish Resident)</p> <p>Nia Roberts (Clerk)</p> <p>Ian T. Thomas (Acting Clerk)</p>	
2.0	<p>Apologies:</p> <p>County Councillor Hugh H. Evans OBE (Local Member)</p>	
3.0	<p>Open Meeting:</p>	
3.1	Pat asked about the old school situation regarding its sale, the current building works being carried out and on the feasibility study.	
3.2	Siân explained that the transfer of the property is still in progress through solicitors and is still being delayed due to the awaited charitable status being awarded to the Trustees.	
3.3	Siân explained that building works are in progress comprising new fascias, gutters, windows and external doors. Andrea pointed out that grant aid had been awarded to BCC in order for these works	

3.4	<p>to be carried out and that the finance had not only been secured but was in BCC's bank account. Siân explained that the draft feasibility study has been issued to the Community Councillors. They are in the process of perusing it and the Consultant is to be invited to a future Council meeting to discuss ratification with the Councillors. Once ratified it will be made available to the public. It was explained that a Management Committee made up of local residents will be formed in due course to run the facility. Flyers will be distributed to all residents to explain how this will take place and invite nominations.</p>	
3.5	<p>Pat then commented that it is disappointing that no information has been issued directly to residents since the initial consultation exercise. Andrea stated all Community Council information can be found on its website and that the Council does not have resources to use other forms of social media or other methods of communication. Also, Nia pointed out that she places notices in the two information points in the village.</p>	
3.6	<p>Roy asked if the purpose and role for the old school been decided. When he had recently spoken with the Local Member for Denbighshire County Council a satellite out of bounds centre was suggested.</p>	
3.7	<p>Roy also pointed out that they had not received information about the feasibility study last year.</p>	
3.8	<p>Roy suggested that the Council could use MailChimp for e-mailing residents.</p>	
3.9	<p>Siân asked for any further questions from the public but none were forthcoming and went on to thank Pat, Diane and Roy for attending and tabling the questions and for speaking on behalf of other parishioners.</p>	
3.10	<p>Each member of the public was invited to stay after the close of public element of the meeting up to Part II items but it was pointed out that under legislation they would not be able to speak or take part. Each decided to stay.</p>	

4.0	<p>Declarations of Acceptance of Office – New Community Councillors:</p> <p>Anita and Dei completed their Declaration of Acceptance of Office form. Both were signed, witnessed and placed on file as required by DCC.</p>	
5.0	<p>Minutes of Community Council Meeting held on 5th June 2017:</p> <p>Siân outlined the previous minutes which were accepted as a true record, proposed by Andrea, seconded by Sharon.</p>	
<p>6.0</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p>	<p>Matters Arising from the Previous Meeting:</p> <p>Item 3.5 refers, Copies of Ratified Minutes to display in Parish Room. After the last meeting, the Acting Clerk had issued electronic signed copies of the past five meeting minutes to Paul who kindly volunteered to print off and display on the notice board in the Parish Room.</p> <p>Item 3.7 refers, Election Protocol Notice. The Acting Clerk had drafted out a poster to further explain the election process legal situation, copy uploaded on BCC website and hard copy placed on Parish Room notice board.</p> <p>Item 5.4 refers, Consultation of DCC’s Learner Transport Policy. Sharon reported on the two miles walking distance for primary school children. Bad weather policies mentioned. Needs to be fed to DCC.</p> <p>Item 5.9 refers, JD’s, Person Specs & appropriate salary for Clerk role. To be discussed at the next meeting. Nia was asked on her situation regarding return to carry out Clerk duties and confirmed that she felt that she would be able to return to take minutes at the September meeting and continue with the role from then on. Ian was asked to draft and issue the July minutes, attend to relevant</p>	<p>PJEA</p> <p>SMB</p> <p>Clerk</p>

<p>6.5</p> <p>6.6</p> <p>6.7</p> <p>6.8</p>	<p>matters arising, continue dealing with the current building works, deal with correspondence up to the September meeting and draft and issue the agenda for the September meeting.</p> <p>Item 5.11 refers, New Councillor Induction Training Both new co-opted Councillors already enrolled on course.</p> <p>Item 5.12 refers, Social Media Policy. Agreed to adopt the One Voice Wales Social Media Policy.</p> <p>Item 5.14 refers, Printer/Scanner Purchase. Paul reported that he had checked with Currys and that HP appears to be the most cost effective and went on to outline costings. Andrea proposed going ahead with the purchase, seconded by Dei and accepted by all.</p> <p>Item 8.3 refers, Building Works Order. The Acting Clerk confirmed that a works order had recently been placed with the lowest tenderer for the New Gutters, Fascias, Windows and External Doors contract all as approved by Councillors at the last meeting.</p> <p>Part II Items</p> <p>The three members of the public were asked to leave the meeting at this point.</p>	<p>Acting Clerk</p>
<p>7.0</p> <p>7.1</p> <p>7.2</p> <p>7.3</p>	<p>Appointment of Vice Chairperson:</p> <p>A new bank mandate will be required once appointed.</p> <p>Nominations for Vice Chair were called. Siân nominated Richard, seconded by Andrea. Paul wished to stand and called for a proposer. Anita proposed Paul, seconded by Paul.</p> <p>Paul and Richard stood outside the room whilst the remaining Councillors discussed the nominations and voted by a show of hands.</p>	

7.4	Paul and Richard were called back and Richard was announced as Vice Chairperson and was happy to accept.	
8.0 8.1	Building Works Update: The Acting Clerk updated members on the proposed programme for the New Gutters, Fascias, Windows and External Doors contract.	
9.0 9.1 9.2 9.3 9.4	Property Health & Safety: It was agreed that a Fire Risk Assessment would need to be carried out prior to any public use of the building. All fire extinguishers within the building require servicing and possibly re located or replaced. The Acting Clerk was asked to make arrangements. Status of Alarms. Nia confirmed that Combitec need to return to site to carry out works. Letting out Facility. It was agreed to await the completion of the Fire Risk Assessment prior to agreeing to allow the public to use the building.	Acting Clerk Clerk
10.0 10.1	Councillor Training: The Acting Clerk had previously issued a list of the 21 training modules for Councillors to attend. Siân and Andrea have enrolled on Understanding the Law Training to be held in Coedpoeth and Dei and Anita have enrolled on the Councillor Induction Training in Gresford.	
11.0 11.1 11.2	Finance Matters: The previous month's bank balance of £29k included grant aid monies. Siân welcomed questions but none were forthcoming.	
12.0 12.1	School Governor Nomination:	

<p>12.2</p> <p>12.3</p>	<p>Sharon is the School Governor at present and wishes to step down after having carried out the role for a few years.</p> <p>There are six meetings a year at Ysgol Dyffryn Ial commencing in September. No nominations were forthcoming and it was agreed to defer the matter to the next meeting.</p> <p>Dei asked if there is a need for the nomination which Sharon confirmed in the affirmative.</p>	
<p>13.0</p> <p>13.1</p> <p>13.2</p> <p>13.3</p> <p>13.4</p> <p>13.5</p> <p>13.6</p> <p>13.7</p> <p>13.8</p> <p>13.9</p> <p>13.10</p> <p>13.11</p>	<p>Correspondence:</p> <p>DCC – Carers Week, 12th – 18th June 2017</p> <p>Cadwyn Clwyd – Electric Communities Project</p> <p>Innogy Onshore Wind Development</p> <p>Clocaenog Forest Wind Farm Notice of Planning Inspectorate Application for approval of a matter in pursuance of a requirement imposed by Development Consent Order: SI 2014 No. 2441</p> <p>AON Council Insurance Renewal</p> <p>HSBC – Correspondence from new Head of Commercial Banking</p> <p>Play Wales – Focus on Play, May 2017 Briefing for Community and Town Council</p> <p>Seafarers UK – Fly the Red Ensign for Merchant Navy Day 3rd September 2017</p> <p>DCC – Public Footpath No. 16A Diversion Order at Casgen-Highgate</p> <p>Acting Clerk’s exchange of correspondence with unsuccessful Co-option nominees who had e-mailed expression of interest</p> <p>One Voice Wales – Conwy/Denbigh Area Committee & AGM, Denbigh Eirianfa 5th July 2017, including nomination forms for Chair and Vice Chair</p> <p>One Voice Wales – National Development Framework for Wales – Newsletter June 2017 – A 20 year land use framework for Wales</p>	

13.12	One Voice Wales – Federation of City Farms & Community Gardens - Wales Event	
13.13	DCC Road Works Bulletin	
13.14	DCC Road Works Bulletin	
13.15	Charity Commission - Additional questions raised	
13.16	DCC Road Works Bulletin	
13.17	One Voice Wales – Conference & Innovative	
13.18	Practice Awards, 5 th July 2017	
13.19	DCC – Chairman’s Civic Service, Rhyl 24 th September 2017	
13.20	Acting Clerk – Arrangements for building work	
13.21	DCC Dee Valley Cluster Meeting 18 th July 2017	
13.22	DCC Road Works Bulletin	
13.23	Planning Aid Wales AGM, Wrexham 26 th June 2017	
13.24	One Voice Wales – Welsh Government Workshops on higher activity radioactive waste management and disposal	
13.25	Acting Clerk’s correspondence to Community Councillors – Programme for building works	
13.26	One Voice Wales – Heritage Lottery Fund, apply for The Great Place Scheme in Wales	
13.27	Private Individual, Broadstairs, response to Acting Clerk’s correspondence	
13.28	One Voice Wales – Code of Conduct Training, Mold 27 th June 2017 covering the Nolan Principles, what Councillors must do and must not do, Personal/Prejudicial interests, Predetermination & Predisposition and how the Code is Policed	
13.29	One Voice Wales – Understanding the Law Training, Coedpoeth 6 th July 2017 covering Statutory duties and powers, Ultra Vires, The Powers of Delegation,	
13.30	Welsh Language Act, the duty to promote Equal Opportunities, Data Protection and Freedom of Information Act and Sources of Advice	
13.31	Acting Clerk’s correspondence to new Community Councillors on Roles, Responsibilities & Training	

	Acting Clerk's correspondence to Community Councillors on Training	
13.32	DCC Emergency Road Closure, Pentrecelyn	
13.33	One Voice Wales – Welsh Government Natural Resources Sustainable Management Scheme, Third Application Window	
13.34	Acting Clerk's correspondence to Charity Commission providing the Chair's further additional information in support of charity status application	
13.35	DCC Road Works Bulletin	
13.36	DCC Bus Services: Public Consultation Corwen Library 7 th July 2017 – Retendering Supported Bus Services, proposed DCC supported Route 95 daily connect bus service for Bryneglwys, see also following DCC link: www.denbighshire.gov.uk/travel to have your say	
13.37	One Voice Wales Conference & AGM Builth Wells 30 th September 2017	
13.38	One Voice Wales – North Wales Community Health Council News Release: Health Watchdog lobbies Minister for 'free flow' of GP's to Wales	
13.39	One Voice Wales New Councillor Induction Training Gresford 13 th July 2017	
13.40	North Wales Police – Update on Operation Darwen Traffic Operation in Corwen Area. Acting Clerk asked to make a FOI request on road traffic incident statistics for the A5104	Acting Clerk
13.41	Acting Clerk's correspondence to Community Councillors on NWP update	
13.42	One Voice Wales – WG Workshops on higher activity radio active waste management	
13.43	DCC Emergency Road Closure Gellifor	
13.44	One Voice Wales Understanding the Law Training, Coedpoeth 6 th July 2017	
13.45		

13.46	<p>Acting Clerk's Correspondence to two Councillors who expressed interest in attending Understanding the Law Training</p> <p>DCC Road Works Bulletin</p> <p>The meeting concluded at 9:20pm.</p>	
14.0	<p>Date of Next Meeting:</p> <p>Next meeting to be held on Monday 4th September, 2017 commencing at 7:30 pm at the Old School.</p>	

Signed Chairperson ...  Dated ... 4/9/2017

Minutes approved subject to any modifications as outlined in minutes of next meeting.

