

**Minutes of the Bryneglwys Community Council
Finance Committee Meeting
held 18th April 2019 at Canolfan Iâl, Bryneglwys**

Present: Cllrs Roy Sinclair (Chair), Pat Downes and Martin Mortimer.
In attendance was the Clerk & RFO David Rose. No members of the public were in attendance.

Meeting commenced at 18:35

FC 1 Apologies:

Cllrs Leigh Downing and Nia Roberts.

FC 2 Absent:

Cllr Andrew Kenrick

FC 3 Declarations of Interest – Standing Order No. 56:

The Clerk read the Declaration of Interests statement.

No interests were declared.

FC 4 Public Participation Session – Standing Order No. 65:

None in attendance.

FC 5 Internal Control Q4 2018/19:

The Chair guided the committee through the Internal Control Checklist, completing the answers and with the committee requesting and checking the evidence. The internal control was completed satisfactorily. The completed checklist will be scanned and published to the website.

Cllr Downing was in attendance from 19:10

The Financial Reports to 31st March were reviewed during and following the above process and were found to be acceptable.

The year end Final Budget Statement and Final Reserves Position were considered and accepted.

FC 6 Next Meeting:

The date for the next Finance Committee meeting will be set following the appointment of the committee after the Annual Meeting on 16th May.

Meeting closed at 19:20

Approved as being a correct record by ...

Chairman *R Sinclair*

Date: *20 JUNE 19*

Cllr *SINCLAIR*



FINANCE COMMITTEE MEETING

BUSINESS TO BE TRANSACTED

AGENDA

18th April 2019

1. to receive apologies for absence
2. Clerk to read Declaration of Interests statement
3. Members are invited to declare personal or prejudicial interests in items of business itemised on the Agenda [SO 56]

Public Participation Session

This provides an opportunity for members of the public to raise questions and comment on items on the Agenda.

4. To complete the Internal Control process for Q4 2018/19
 - a. *complete the Internal Control checklist and check evidence*
 - b. *review the year end Financial Reports to 31st March 2019*
 - c. *review the year end Final Budget Statement & Final Reserves Position*
5. Date of the next Finance Committee to be agreed at the Annual Meeting on 16th May 2019.



David Rose
Clerk & RFO to the Community Council