

**DRAFT Minutes of the Ordinary Meeting  
of the Bryneglwys Community Council  
held 19<sup>th</sup> September 2019 in the Parish Room, Bryneglwys**

**Present:** Cllrs Martin Mortimer (Chair), Leigh Downing, Andrew Kenrick, Nia Roberts and Roy Sinclair.  
In attendance was the Clerk & RFO David Rose and eight members of the public.

**Meeting commenced at 19:34**

**86 Chair's Welcome**

The Chair welcomed all Members and the members of the public. He also mentioned the copy of the legal advice and the third Council Newsletter that was made available to attending members of the public.

**87 Apologies:**

None required

**88 Declarations of Interest – Standing Order No. 56:**

The Clerk read the Declaration of Interests statement.

No interests were declared at this time.

**89 Llantysilio Mountain Rights of Way:**

Mr Adrian Walls, Highways Information Manager, Denbighshire County Council was not in attendance. The Chair explained that he had received a letter from Mr Walls explaining why he could not attend and detailing the situation. The Chair read out from the letter that “independently ... Council is working with North Wales Police, Natural Resources Wales and other bodies on a project to reduce the impact of inconsiderate or illegal use of the countryside by motor vehicles that has been successful in reducing incidents of nuisance.”

**90 Public Participation Session – Standing Order No. 65:**

Council adjourned at 19:40 for the Public Participation Session as the Chair asked the affected residents, who were present, for their comments.

Cllr N Roberts was in attendance from 19:42.

1. Concerning Llantysilio Mountain Rights of Way. Council supports a site meeting with affected parties and Denbighshire County Council, supports contact with the local press and supports a considered reply to Mr Walls letter.
2. Concerning the playing field. The management group have now chosen from three quotations and contacted all households. The lease is with the County's legal department and a funding application will be made later. It would save money when the work commences if the old school could be used for the contractors to heat food and have access to toilets and washing facilities.
3. Concerning the old red phone kiosk. A status report was requested, and Cllr Downing gave an update.
4. Concerning a progress report on Council's objectives.
5. Concerning the electrical check on the old school.



Comments and questions were addressed were possible and appropriate.

Council re-convened at 20:10.

- 91 Minutes of the Ordinary Meeting on 18<sup>th</sup> July 2019:**  
In accordance with SO 14 a) the Minutes were taken as read. The Minutes were considered, and it was approved that they were signed as an accurate record by the Chair.
- 92 Matters arising from these Minutes:**  
none raised
- 93 Minutes of the Extraordinary Meeting on 24<sup>th</sup> July 2019:**  
In accordance with SO 14 a) the Minutes were taken as read. The Minutes were considered, and it was approved that they were signed as an accurate record by the presiding Chair of the meeting.
- 94 Matters arising from these Minutes:**  
none raised
- 95 Minutes of the Extraordinary Meeting on 4<sup>th</sup> September 2019:**  
In accordance with SO 14 a) the Minutes were taken as read. The Minutes were considered, and it was approved that they were signed as an accurate record by the presiding Chair of the meeting.
- 96 Matters arising from these Minutes:**  
none raised
- 97 Questions to the Chair or Clerk:**  
none received
- 98 Planning Matters:**  
Planning application 10/2019 0714 Land near Casgen Highgate, Bryneglwys. The planning application was viewed and discussed. **It was resolved** to return that the Council had no observations to make.
- 99 Reports from Committees:**  
none required
- 100 Finance Issues:**
- a) The RFO presented the Schedule of Payments.  
  
**It was resolved** to approve and sign the Schedule of Payments with expenditure of £809.27 and it was signed by the Chair. The cheques were duly signed.
  - b) The RFO asked if there were any questions on the Financial Reports to 31<sup>st</sup> August that had been previously circulated. **It was resolved** to approve the Financial Reports, including the budgetary control and reserves, and they were signed by the Chair.

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- c) Cllr Sinclair gave an update and projection of Council's financial situation. He also gave an overview of the Welsh Government Final Report on Community & Town Councils. All indications are that a precept increase will be required to cover costs. Amongst other things the report indicates that boundaries may need to be reviewed. Cllr Sinclair then presented a range of options that Council could consider, and the subject was discussed.

No resolutions were made at this time. The Chair thanked Cllr Sinclair for his comprehensive overview.

**101 Casual Vacancy Update:**

The Chair advised that two Expressions of Interest had been received for Co-option to fill the Casual Vacancy. **It was resolved** that an assessment process would be created before the next Council meeting with a view to completing the appointment.

**102 Canolfan Iâl Project:**

The Chair gave an update on the creation of a Management Committee. The Expressions of Interest received have been reviewed and as a result Council was of the view that an Advisory Committee should be created in order to ensure that the requirements and responsibilities of a future Management Committee were fully understood in terms of the legal obligations, insurance etc. **It was resolved** to create an Old School Advisory Committee in accordance with SO 50 a). The members of that committee shall be all Members of the Council and all those who submitted Expressions of Interest to join a Management Committee, by the due date. The Clerk will inform all members of the Terms of Reference of the committee in accordance with SO 50 b) before the inaugural meeting.

On other matters the Chair stated that companies had been contacted concerning the timber rot situation, a reply is still awaited from the owner's solicitors and Council are talking with the Parochial Church Council concerning contacting the Yale family.

**103 Reports from Representatives to Outside Bodies:**

none received

**104 Correspondence for Review:**

- a) The Flintshire Local Voluntary Council notice concerning the Comic Relief Funding was passed to Cllr Tustain for attention.

**105 Actions & Decisions Register:**

Outstanding items were discussed and addressed.

**106 Items brought to Council's attention by Councillors:**

- a) Cllr Roberts stated that she had received a contact from the British Legion to ask if Council required a poppy wreath this year  
b) Cllr Roberts stated that she had loaned the keys to the old school to the plumber so that the boiler can be checked. She confirmed that she would get a copy of his insurance certificate.



**107 Next Meeting:**

The next Ordinary Meeting of the Council is on Thursday 17<sup>th</sup> October at 7:30pm in the Parish Room.

**Meeting closed at 21:07**

Approved as being a correct record by ...

Chair .....

Date: .....

Clr .....

DRAFT

**ORDINARY MEETING OF THE COUNCIL**

**BUSINESS TO BE TRANSACTED**

**AGENDA**

**19<sup>th</sup> September 2019**

1. Chair's welcome
2. to receive apologies for absence
3. Clerk to read Declaration of Interests statement
4. Members are invited to declare personal or prejudicial interests in items of business itemised on the Agenda [SO 56]
5. Llantysilio Mountain Rights of Way ...
  - a. *Presentation by Mr Adrian Walls, Highways Information Manager, Denbighshire County Council*

**Public Participation Session**

This provides an Open Session opportunity for members of the public to raise questions and comment. Time for this session is limited to 30 minutes [SO 65]

6. to sign the Minutes of the Ordinary Meeting held on 18<sup>th</sup> July 2019
7. to consider any matters arising from these Minutes
8. to sign the Minutes of the Extraordinary Meeting held on 24<sup>th</sup> July 2019
9. to consider any matters arising from these Minutes
10. to sign the Minutes of the Extraordinary Meeting held on 4<sup>th</sup> September 2019
11. to consider any matters arising from these Minutes
12. to address any questions to the Chairman or Clerk
  - a. *none received*
13. to consider any observations on planning matters
  - a. *PA 10/2019 0714 – Land near Casgen Highgate, Bryneglwys*
14. to receive any Reports and Minutes from Committees
15. Finance Issues ...
  - a. *to approve the Schedule of Payments*
  - b. *to approve the Financial Reports to 31<sup>st</sup> August*
  - c. *to receive an update on financial projections*
16. Casual Vacancy update
17. Canolfan Iâl Project ...
  - a. *to receive an update from the informal meetings and plan next actions*
18. to receive Reports from Representatives to Outside Bodies
19. to review any correspondence received that requires attention
20. Actions & Decisions Register ...
  - a. *to review any outstanding items*
21. Items brought to the Council's attention by Councillors
22. The next Ordinary Meeting of the Council, to be held on Thursday 17<sup>th</sup> October 2019 at 7:30pm.



David Rose  
Clerk & RFO to the Community Council

Schedule of Payments  
19<sup>th</sup> July 2019 to 19<sup>th</sup> September 2019

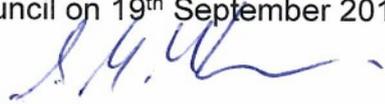
			COMMENTS
<u>Payments requiring Council authorisation</u>	Mr D Rose	£336.55	September payroll
	HMRC	£100.00	Q2 PAYE
	Denbighshire County Council	£153.64	Election costs
	Bryneglwys Parochial Church Council	£80.00	Room Hire
	Urdd Eisteddfod	£50.00	Minute 78 c)
	Clerk's expenses	£89.08	
	<b>Total this month</b>	<b>£809.27</b>	
<u>Bank Balances</u>	Money Manager (31 <sup>st</sup> August):	£4,102.49	
	Current Account (29 <sup>th</sup> August):	£12,897.75	
<u>VAT Balance</u>		£42.24	
<u>Cheques not presented or cleared</u>	none		
	<b>TOTAL expenditure expected to leave cheque account during current month</b>	<b>£809.27</b>	
<u>Expected Income</u>		none	
<u>Estimated Current Account Balance at 30<sup>th</sup> September 2019</u>		<b>£12,088.48</b>	

Prepared by David Rose, Clerk & Responsible Financial Officer

Reviewed by Council on 19<sup>th</sup> September 2019 under MINUTE ref: 100a)

Signed off by:

Name:

  
A. M. MORIMER

**Correspondence for Review  
19<sup>th</sup> September 2019**

1. Flintshire Local Voluntary Council Newsletter & Comin Relief Community Fund in Wales information (deadline 31<sup>st</sup> October)
2. External Auditor e-mail re: outstanding review points