

Bryneglwys Community Council Financial Projections for 2019/20

Explanation of the three spreadsheets that follow

On Sheet 1, we present a summary of the agreed council budget for 2019/20, which allows for expenditure on a very basic refurbishment of the old school. This budget requires a drawdown from the council's financial reserves.

On Sheet 2, we present a bare-minimum budget which, if followed, could be financed from precept income alone, but does not fund the council's legal commitments under the 'licence to occupy agreement' for the old school.

On Sheet 3, we contrast what we consider to be normal revenue expenditures with and without the Canolfan Ial project, whether it is financed by the council alone or an independent management group. Line items in the CI project section represent what are considered to be core items. Expenditure on certain line items under Admin and Projects have been enhanced over and above the 2019/20 agreed budget (Sheet 1) and are indicative of what the council should ideally like to do. There is no statement of the level of possible income from hiring out the old school.

Sheet 1: Agreed 2019/20 budget for BCC revenue expenditure

This assumes Canolfan Ial is used for BCC meetings only

	£	£	Notes:
Clerk			
Clerk's gross salary (12 ox 30hrs @≈£10.57)	3,805.00		
Vehicle expenses @45p per mile (12 x ≈£19)	230.00		
Telephone and broadband	120.00		
Home office light and heat	48.00		
Training fees	100.00		
		4,303.00	
Admin & Miscellaneous			
Stationery and printing (12 x ≈£26)	310.00		Variable - expected average
Postage (12 x ≈£4)	48.00		Variable - expected average
Website hosting, domain and SSL certificate	150.00		
IRPW allowances (7 x £65 per person)	455.00		Could be as high as £1,050
Conference/meeting ent. fees for reps (OVW)	50.00		Only two regional meetings
Training for councillors (7 x £30 per person)	210.00		Only one session per councillor
Parish Room hire	0.00		Not needed as using old school
Asset repairs and maintenance	200.00		Contingency amount
		1,423.00	
Professional & Legal			
External auditor's fees	250.00		
Internal auditor's fees	150.00		
Membership fees (OVW, FLVS, 50% SLCC)	150.00		
ICO's data protection registration fee	35.00		
Insurance (standard package without school)	400.00		
		985.00	
Projects & Grants			
Periodic donations and grants	200.00		
Royal British Legion Poppy Appeal	20.00		Cost of RBL wreath only
Community plants and flowers	50.00		
Council projects not involving Canolfan Ial	180.00		
		450.00	
Canolfan Ial			
Solicitor and legal fees	0.00		
Electricity (currently £588 at new rate)	600.00		Does not cover any hire use
Heating oil (oil tank currently half full)	0.00		Assumes oil in tank lasts all year
Water services, standing charge (12 x £17)	229.00		Does not cover any hire use
Extra insurance to cover Canolfan Ial	450.00		
Security alarm services	0.00		
Boiler and fire extinguisher maintenance	300.00		
Caretaker	0.00		
Licenses for TV, music, performing + entertain	0.00		
Equipment/furniture replacement over time	0.00		
Building repairs and maintenance	500.00		Very basic refurbishment
		2,079.00	
Total of all expected outgoings =		9,240.00	
Required precept to meet above expectations =	50.22		
Increase to DCC 2018/19 average precept =	+56%		
Agreed BCC 2019/20 precept =	40.55		
Increase of above to BCC 2018/19 precept =	+2.5%		
Increase to DCC 2018/19 average precept =	+26%		
Total precept income for 2019/20 =		7,461.00	
Required from reserves =		1,779.00	Assumes no risks realised

Sheet 2: Minimum annual BCC revenue expenditure at 2019/20 rates

Maintains professional standards but excludes almost all project/grant expenditure

	£	£	Notes:
Clerk			
Clerk's gross salary (12 x 30hrs @≈£10.57)	3,805.00		
Vehicle expenses @45p per mile (12 x ≈£19)	230.00		Variable - expected average
Telephone and broadband	120.00		Fixed by contract
Home office light and heat	48.00		Fixed by contract
Training fees	100.00		Move towards CLCA certification
		4,303.00	
Admin & Miscellaneous			
Stationery and printing (12 x ≈£26)	310.00		Variable - expected average
Postage (12 x ≈£4)	48.00		Variable - expected average
Website hosting, domain and SSL certificate	150.00		
IRPW allowances (7 x £50 per person)	350.00		This could be as high as £1,050
Conference/meeting ent. fees for reps (OVW)	150.00		Ann. OVW conference + regional
Training for councillors (7 x £30 per person)	210.00		Only one session per person
Parish Room hire (16 meetings @£10)	160.00		
Asset repairs and maintenance	200.00		Contingency amount
		1,578.00	
Professional & Legal			
External auditor's fees	250.00		
Internal auditor's fees	150.00		
Membership fees (OVW, FLVS, 50% SLCC)	150.00		
ICO's data protection registration fee	35.00		
Insurance (standard package without school)	400.00		
		985.00	
Projects & Grants			
Periodic donations and grants	100.00		Bryneglwys Show only
Royal British Legion Poppy Appeal	20.00		Cost of RBL wreath only
Community plants and flowers	50.00		
Council projects not involving Canolfan Ial	0.00		Assumes no other expenditure
		170.00	
Annual cost to maintain council operations =		7,036.00	
Cost to each household (required precept) =	38.24		
Increase to DCC 2018/19 average precept =	+19%		
Possible Financial Risks (not accounted for above)			
If an uncontested election occurs	160.00		
If a contested election occurs	1,700.00		
If clerk leaves or suffers long-term sickness e.g. recruitment, increased auditor's fees etc.	500.00		

Sheet 3: Projected normal BCC revenue expenditure, with and without Canolfan Ial

Without CI' figures are based on 2019/20 expectations

	with Canolfan Ial		without Canolfan Ial	
	£	£	£	£
Clerk				
Clerk's gross salary (12 x 35hrs @≈£10.57)	4,440.00		3,805.00	
Vehicle expenses @45p per mile (12 x ≈£19)	230.00		230.00	
Telephone and broadband (contract)	120.00		120.00	
Home office light and heat (contract)	48.00		48.00	
Training fees (towards CLCA certification)	100.00		100.00	
		4,938.00		4,303.00
Admin & Miscellaneous				
Stationery and printing (12 x ≈£26)	310.00		310.00	
Postage (12 x ≈£4)	48.00		48.00	
Website hosting, domain and SSL certificate	150.00		150.00	
IRPW allowances (7 x £65; max. £1,050)	455.00		455.00	
Conference/meeting ent. fees for reps (OVW)	150.00		150.00	
Training for councillors (10 x £30 per session)	300.00		300.00	
Parish Room hire (16 meetings @£10)	0.00		160.00	
Asset repairs and maintenance (unknown)	200.00		200.00	
		1,613.00		1,773.00
Professional & Legal				
External auditor's fees	250.00		250.00	
Internal auditor's fees	150.00		150.00	
Membership fees (OVW, FLVS, 50% SLCC)	150.00		150.00	
ICO's data protection registration fee	35.00		35.00	
Insurance (standard package without school)	400.00		400.00	
		985.00		985.00
Projects & Grants				
Periodic donations and grants (e.g. Bryn Show)	400.00		400.00	
Royal British Legion Poppy Appeal	50.00		50.00	
Community plants and flowers	50.00		50.00	
Council projects not involving Canolfan Ial	500.00		500.00	
		1,000.00		1,000.00
Canolfan Ial				
Solicitor and legal fees (ongoing services)	100.00		0.00	
Electricity (currently £588 at new rate) ¹	800.00		0.00	
Heating oil (guestimate; cost for small home) ²	1,000.00		0.00	
Water services, standing charge (12 x £17)	204.00		0.00	
Extra insurance to cover Canolfan Ial	450.00		0.00	
Security alarm services (12 x £30)	360.00		0.00	
Boiler and fire extinguisher maintenance	300.00		0.00	
Caretaker (10hrs per week @£8.21 + empNI) ³	4,857.00		0.00	
Licenses for TV, music, performing + entertain ⁴	500.00		0.00	
Equipment/furniture replacement over time	300.00		0.00	
Building repairs and maintenance	1,000.00		0.00	
		9,871.00		0.00
Total of all expected outgoings =		18,407.00		8,061.00
Cost to each household (required precept) =		100.04		43.81
Increase to DCC 2018/19 average precept =		+210%		+36%

Notes:

1. The current 'at rest' usage at the new rate would be £588 - this forecast assumes only £212 of extra usage i.e. not a lot.
2. The annual cost of heating oil is unknown - this forecast uses a guestimate of £1,000, which is about that of a large home.
3. A caretaker/booking-secretary has been costed for at 2019 min. wage plus employer's NI, for a modest ten hours per week.
4. 75% of village halls hold an entertainment licence, 49% a PRS licence, 36% an alcohol licence - £500 is an average figure.

39.55

DCC average precept for 2018/19 =

32.24

Households in Bryneg =

184